



Aviation Safety Campaign Nepal - 2017



A three day programme on Aviation Safety Campaign Nepal was organized at Budhanilkantha, Kathmandu on 18-20 June, 2017. It was jointly organized by Civil Aviation Authority of Nepal (CAAN), Airline Operators Association of Nepal (AOAN) and World Food

Program (WFP) to promote safety awareness as a key activity of safety promotion under Safety Management System, among aviation stakeholders of Nepal. Safety campaign first organized in May 2013, and then in June 2014 and the third in February 2016 were very effective in promoting safety awareness among the Nepalese civil aviation stakeholders. This campaign has emerged as a common platform for all the stakeholders of Civil Aviation where they get an opportunity to share and interact with international aviation experts on latest trends in global Civil Aviation issues of safety concerns and appropriate ways to address such issues.

Seminar on Domestic Airports Income Generation & Facilitation



A residential two day's seminar on "Domestic Airports Income Generation & Facilitation" was conducted by Domestic Airports & Facilitation Department, Civil Aviation Authority of Nepal on June 30th & 1st July 2017 at Godavari, Lalitpur. The Program was inaugurated by Mr. Sanjiv Gautam, Director General of Civil

Aviation Authority of Nepal. The Seminar focused mainly on Income Generation of Domestic Airports, Facilities & Services available for Passengers as well as safety concern in Aviation, Fire Fighting Facility and Communication & Navigational Aid equipment's status, serviceability & maintenance prevailing in Domestic Airports. Altogether 7 Presentations were presented by different personalities during seminar & discussed on floor. The program was ended with the commitment of solving problems & doing things in planned way with coordination of all concerned units.

Get Airports Ready for Disaster (GARD) Workshop Organized



A four-day Get Airports Ready for Disaster (GARD) workshop was organized jointly by Nepal Government, Civil Aviation Authority of Nepal (CAAN), United Nations Development Programme

and Deutsche Post DHL Group from 20th to 23rd February 2017. Ministry of Foreign Affairs, CAAN, Nepal Army, Armed Police Force, Nepal Police, Airlines, World Food Programme, TIA

Custom and Immigration staff had participated in the programme. Participants presented the details of their on-site assessments conducted at the Tribhuvan International Airport and Nepalgunj Airport, corresponding to four components: Air & Ground Operations, Passengers, Cargo and Facilities.

The final presentations touched upon critical issues that had been observed during the airport evaluations, issues that were bound to become even more critical in case of a crisis like

the 2015 earthquake, when the airports would experience a massive surge in incoming/outgoing flights, as well as increased flow of passengers, humanitarian responders and relief materials. The groups were able to put forth a range of solutions on these issues, and discussed ways to implement what they had learned over the course of the workshop so as to bring about more clarity and effectiveness in airports' disaster response plans.



Fire Vehicle & Fire Extinguisher Installed

From 2016 August, Airport Rescue & Fire Fighting Services at Surkhet and Tenzing Hillary Airport have been facilitated by Ultra-Light High Pressurized Fire Vehicles. In addition to it, Helotron type fire extinguishers have been installed in the airports for aircraft firefighting.

ARFF Int'l Conference to be held in Kathmandu

The Aircraft Rescue Fire Fighting (ARFF) International Conference has been scheduled to be held in Kathmandu from 16th to 17th August, 2017 at Soaltee Crowne Plaza. The conference is being held for the first time in the history of Aircraft Rescue Fire Fighting Service in Nepal. The seminar is being jointly organized by the ARFFWG (Aircraft Rescue Fire Fighting Working Group) – Section 10, Asia Pacific Region, Nepal Rescue and Fire Fighter Association (NRFFA) and supported by the Ministry of Culture, Tourism and Civil Aviation (MoCTCA), Civil



Tribhuvan International Airport (TIA) was certified in May 3rd, 2017 as per the provision of Aerodrome Certification Regulation 2004 of CAAN, for one year. The Technical Inspection/Audit was carried out from April 2nd to 7th, 2017 by the Aerodrome Safety and Standard Department (ASSD). Likewise, Gautam Buddha

International Airport (Under construction) site was also inspected and document reviewed to verify the requirements and standards as per CAR 14 Part -I from 21st to 26th Aug, 2016.

Meanwhile, Biratnagar Airport has received the Aerodrome Certificate. It was certified, on

April 12, 2017 as per the provision of Aerodrome Certification Regulation 2004 of Civil Aviation Authority of Nepal (CAAN), for two years. Biratnagar Airport is the first Domestic Airport to get Aerodrome Certificate in Nepal.

Director General of CAAN, Mr. Sanjiv Gautam awarded the Aerodrome Certificate to Director of Biratnagar Civil Aviation Office Mr. Suresh Man Singh in a formal program organized at the Biratnagar Airport.

According to the CAAN, Aerodrome Certification Regulation, 2004, public aerodromes that operate aircraft with 30 passenger seat or more will be eligible for the aerodrome certification.

Financial Administration Seminar organized



The Civil Aviation Authority of Nepal (CAAN)'s Finance Department organized a seminar on Financial Administration for staffs working at CAAN with an aim to enhance their capacity on the latest financial rules, policies and manuals.

Deliberations and presentations on topics like CAAN's accounting



system, taxation, auditing and arrears, and Nepal Financial Reporting System (NFRS) were made at the seminar. The seminar was organized in two phases. The first Seminar was organized in Dhulikhel, Kavre on 25 and 26 May 2017 while second seminar was organized in Pokhara, Kaski on June 2 and 3.

Tribhuvan International Airport Activities

For further effective convenience of passengers, additional Baggage handling system has been installed in arrival and two additional escalators are in operation. For convenient passenger service, disciplined operation and management of Passenger Taxi service has been done in presence of Traffic Police. The cleanliness of the only international airport

has been upgraded and managed. For additional security and effective passenger service at airport, three X-Ray Machines, 70 CCTV cameras and Central Air Conditioning System are also being installed. A mobile app for Android and IOS have been launched to provide TIA related notices and information to the public.

Emergency Plan Exercises Conducted at TIA

Airport emergency plan exercises are standard practices and are sanctioned by the International Civil Aviation Organization (ICAO) and TIA, Airport Emergency Plan. Their main purpose is to train involved agencies to save human lives in the event of an aircraft incident/accident occurs on or in the vicinity of the airport.

The Management of TIA Civil Aviation office conducted Alert-1 (Aircraft Accident on Airport) & Alert-3 Full scale Emergency exercise (on Airborne Aircraft) on Jun 23rd, 2017 at 16:00 P.M (local time). A full scale emergency exercise was done cooperating with the numerous agencies like Nepal Army, Nepal Police, City Fire, Medical agencies and other mutual aid agencies. The purpose of the exercise is to assess the level of participation and strengthening command, control and coordination among the various agencies and professionals participating during different airport emergencies.



Transport Project Preparatory Facility Activities

With the grant support of the Asian Development Bank (ADB) [Grant No. 0227 NEP (SF)], the existing TIA Master Plan (2010-2018) has been reviewed and developed into Ultimate Master Plan. The Master Plan covers the detailed engineering design of the physical infrastructures at TIA such as International Terminal Building, Parallel Taxiways System, Relocation of Nepal Army's Establishment and Nepal Airlines Hangar, and Remote Domestic Apron and ancillaries' facilities.

Other Activities

LOA between CAAN, TIA and TARA CAAC

Operational Letter of Agreement (LOA) was signed between Civil Aviation Authority of Nepal, Tribhuvan International Airport (CAAN, TIA) and Tibet Autonomous Regional Administrative of Civil Aviation Authority of China (TARA CAAC) on 17th January 2017.

Employee Trainings and Workshops

With an aim of enhancing employees' skill, different international and domestic trainings and workshops on different services and levels are being conducted by CAAN every year. By the end of April, 2017, about 218 employees have participated in different trainings and workshops - 152 international and 66 national.

Administration Activities

About 46 different advertisements for different posts for the promotion under performance evaluation were published in the current fiscal year 2016/17. Out of them, 67 employees have been selected and recommended by the Recruitment Committee of CAAN. In the fiscal year 2014/15 and 2015/16, 79 employees were selected in total. Out of them 71 officers and 5 assistant level staffs were selected by open competition whereas 3 technical officers were selected through internal competition. Similarly, eight experts in Flight Safety Supervision and 24 ATS officers have been recruited under contract basis. Furthermore, CAAN has revised the curriculum for different posts ranging from 4th to 10th level. The revised curriculum will be effective from the upcoming exam.

Construction Activities

Aerodrome Engineering Department (AED) of CAAN has been conducting various construction and maintenance work as per the annual program. It has completed Asphalt Concrete Overlay/ Strengthening of Biratnagar Airport. The works of Nepalgunj and Rajbiraj Airport are in progress. Bhojpur Airport Runway Taxiway, and Apron has been completed while in Dolpa (Juphal) Airport it is in progress. Preliminary works of Doti, Sanfegagar (Achham), Baitadi (Patan) and Masinechaur (Dolpa) Airport are in progress. Airport pre-feasibility study, detailed feasibility study and Environmental Impact Assessment are under process for various airport projects like Surkhet Chinchu and Chuhandanda. Runway Overlay is about to commence at Jumla Airport.

Employee Welfare Fund Activities

The Employee Welfare Fund of CAAN is operated in line with the Employee Welfare Fund Manual, 2068. CAAN staffs and office contribute one month's salary to the fund. The fund, currently, is offering two soft loan programs - special loan program and loan to the CAAN staffs who were seriously affected by the Gorkha Earthquake in 2015. The loan to the quake victim staffs is being provided in three installments. The CAAN has allocated Rs. 40 million under special provisions, for those programmes.

MIS/IT Activities

Civil Aviation Authority of Nepal (CAAN) has initiated works to digitize important documents of various departments, Board of Directors, Management Committee, Administration and Corporate. It has also started to automate the work flow and implement digital signature.

CAAN has started the process to prepare official notes and files in electronic document version and authenticate them with digital signature. Similarly,

CAAN is developing an intranet site which will be used for sharing internal circulars, checking emails, creating links for all applications used at CAAN. As it will be used only for the internal official purposes, there are less chances of cyber-attack.

Additionally, CAAN is establishing a Data Centre to operate all offices through a centralized system, and maintain data confidentiality, integrity and availability. The MIS and

Research Section under the Corporate Directorate is working on this project.

Currently, a centralized Flight Movement Management System is in operation that integrates the reports of flight movement data entry from various airports. A centralized Accounting System is also being implemented by merging the standalone accountings into a centrally integrated accounting system.

Communication and Navigation Aid Activities

The Communication and Navigation Aid Department has completed The Supply, Delivery, Installation and Testing of One Man Position ATC Tower Console at Taplejung, Khanidanda and Bajura Airport.

Sports Activities



The CAAN Sports Club has been participating in different sports activities. CAAN secured 3rd position in the Men's Volleyball and 1st position in Women's Single Table Tennis Competition in the 10th Public Enterprises Sports Competition "Nepal Telecom 2073".

Similarly, CAAN stood 3rd

in Inter Public Enterprises Quiz Competition organized by the Public Enterprises Employee Union at Nepal Telecom, Kathmandu. CAAN participated in the open competition of Annapurna Post International Corporate Badminton held from July 1st to 5th 2017 in Armed Police Force Club, Halchowk, Kathmandu.

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