

APPENDEX - C

Subject: Requirement for Applying International Chartered, Non-Scheduled/Diplomatic/ Rescue & Relief/ Ambulance/Special Purpose/ Private Flight Permission

The procedure for getting permission to charter flight to over-fly & land at Kathmandu, is to write an application letter from the operator to the Director General of Civil Aviation Authority of Nepal (CAAN) requesting over-flying and landing permission, in well before the proposed date of operation (at least 7 days before), through local agent located at Kathmandu. The application letter shall enclose following documents.

1. A copy of Air Operator Certificate (AOC)
2. A copy of Certificate of Registration of Aircraft (C of R)
3. A copy of Certificate of Airworthiness of Aircraft (C of A)
4. A copy of Aircraft Flight Manual (AFM) that shows the Maximum take-off weight of Aircraft (MTOW).
5. A copy of Certificate of Insurance of Aircraft covering Third Party Liability of not less than US\$ 60 million (\$60,000,000).
6. A copy of Simulator Certificate of PIC for Kathmandu SID/SIA & Maps (as mentioned in the AIP Nepal).
7. A copy of English Language Proficiency Certificate of PIC if, non-native English Speaker.
8. A Charter Flight Permission Request Form, with all required information Filled Out.
9. An authorization letter to local agent by the operator.
10. A bank voucher of permission fee of \$56.50, in equivalent Nepalese Currency (converted according to the Nepal Rastra Bank's selling rate of the date) deposited in Rastriya Banijya Bank, Bishal Bazar (New Road), and Kathmandu, in the name of Civil Aviation Authority of Nepal, the Current Account No. 64917.

The detailed information and Charter Flight Permission Request Form (which can be downloaded) also are available in CAAN's Website: www.caanepal.org.np

Please feel free to contact us if there are more queries.