

CAA Nepal- COVID19 Quick Reference Guide (QRG) ANS -ATCO

S.N.	Title	Descriptions
1	Alleviation Title	ATCO Currency requirements extension
2	Version	1.0
3	Publication Date	9 June 2020
4	Relevant Standard(s)	<p>PERSONNEL LICENSING REQUIREMENTS (PELR) Nepal - 4TH Edition- 17 September 2019</p> <p>10.3.3.4 Validity of ratings A rating shall become invalid when an air traffic controller has ceased to exercise the privileges of the rating for a period of 180 days. A rating shall remain invalid until the controller's ability to exercise the privileges of the rating has been re-established.</p> <p><u>MOS Licensing/Rating of ATC Personnel Fifth Amendment June 2020:</u> 4.3.3. Validity of ratings A rating shall remain invalid when an air traffic controller has ceased to exercise the privilege of rating for a period of 180 days. A rating shall remain invalid until revalidated through the skill assessment by CATCO/DCATCO.</p> <p>4.3.4. Currency of Rating 4.3.4.1 The rating of a position is valid, if there is, a) a skill check in last 24 months and, b) Currency is maintained by exercising the privilege of rating for a minimum of 27 hours in total within 180 consecutive days provided not less than 9 hours for each rating position (ADC, APP/APP-S and ACC/ACC-S) where such separate positions exist.</p> <p>4.3.5.2 The holder of an expired rating shall undergo following process for the validation of rating; a) Less than 6 months from the date of expiry (when possessing valid license)-Skill Assessment by DCATCO/CATCO. b. More than 6 months to 2 years from the date of expiry (when possessing valid license) i. shall undergo OJT period of 40 hours for ADC, 60 hours for ACC/ACC-S, 90 hours for APP/APP-S ii. shall pass skill test conducted by CATCO/DCATCO iii. pass an oral test by DCATCO/CATCO c. More than 2 years to 4 years from the date of expiry (when possessing valid license) -Same as in initial process except license exam. d. More than 4 years from the date of expiry/invalid license -The applicant shall meet all the requirements (except the basic ATC course) for initial issue of an ATC license.</p>
5	CCRD Entry Required	Yes
6	Problem Statement	<p>Due to requirements of implementation of social distancing practices, government travel restrictions, suspension of scheduled domestic and international flights and implementation of other preventive measures,</p> <p>1) ATCs may not be able to get medical Examination on time due to</p>

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		<p>unavailability of DME and travel restrictions.</p> <p>2) ATCs may not be able to appear in ELPT exam due to unavailability of the examiners for test and travel restrictions.</p> <p>3) As a result of COVID-19 related health issues, some ATCOs may exceed the 6 month currency requirement without having exercised the privileges of a rating or ratings.</p> <p>4) ATCOs return from other leave unrelated to COVID-19.</p> <p>5) Regular Renewal/Revalidation examinations may not be conducted on time due to the lack of sufficient flight movements</p> <p>6) If the situation becomes normal, flight movement will be increased and it will be difficult to maintain social distancing as per Govt. order to be maintained during COVID-19 pandemic.</p> <p>7) Performance of ATC may be decreased due to suspension of scheduled flights resulting into handling of very limited traffic.</p>
7	Applicability	<p>1. Currency requirement for maintaining the validity of ratings are within the required period at the time of alleviation.</p> <p>2. This alleviation applies for the period established by the CAAN in different dates and ending no later than 31 March 2021.</p>
8	Alleviation Summary	<p>1. Extension of ATC Rating validity and ELPT has been granted by DGCA dated 30/08/2020 till 30 September 2020</p> <p>2. Medical Examination waiver has been extended by DME till 30 September 2020.</p> <p>3. Alleviation for currency has not been exercised yet.</p>
10	Operational Context	Operation of ATC, providing live ATC services.
11	Possible Mitigations	<p>1. <u>Provision of MOS Licensing/Rating of ATC Personnel fifth amendment June 2020:</u></p> <p>4.3.3. Validity of ratings</p> <p>4.3.4. Currency of Rating (Detail mentioned in Row 4 of table above)</p> <p>2. ATM Contingency Procedure to address situation of COVID-19 pandemic.</p> <p>3. Renewal/revalidation examinations will be held as soon as possible in simulated environment.</p> <p>4. ATCO pairing (Controller, Coordinator and Supervisor, one of whom complies with currency requirements)</p> <p>5. Additional performance monitoring or assessment (including by remote means):</p> <ul style="list-style-type: none"> • reviews of voice recordings • oral knowledge testing • written knowledge tests • Performance assessment using principles of social spacing • Active monitoring of traffic complexity and volume by ATC supervisors to ensure ATCO workload is maintained at an appropriate level • Provision of “Return to normal operations plan” as part of ATM Contingency Procedure.

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12	Alleviations likely to be unacceptable to other States	Not applicable.
13	References	Annex-1, PELR, MOS for L/R of ATC Personnel, Nepal Medical Requirements, ATM Contingency Procedure to address situation like COVID-19 pandemic.