



**Civil Aviation Authority of Nepal**  
**Aeronautical Information Management (AIM) Department,**  
**Babarmahal, Kathmandu**

EOI:CAAN/AIM/QMS/CGF/IT/02/076-077

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**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

**for Procurement of expert manpower service to support AIM implementation through Implementation of Quality Management System (QMS) & Certification in AIS, Cartographic Function (CGF) Training and Supervision of supply, Delivery, installation and commissioning of AIS Automation System (IT).**

1. Civil Aviation Authority of Nepal (CAAN) has allocated fund towards cost of **procurement of expert manpower service to support AIM implementation through Implementation of Quality Management System (QMS) & Certification in AIS, Cartographic Function (CGF) Training and Supervision of supply, Delivery, installation and commissioning of AIS Automation System (IT)** and intends to apply a portion of this fund to eligible payments under the Contract for which this Expression of Interest is invited for national consulting service.
2. Civil Aviation Authority of Nepal (CAAN) now invites Expression of Interest (EOI) from eligible Consulting Firm(s) (Consultants) to provide the following consulting services: **(a) Implementation of Quality Management System (QMS) ISO 9001:2015 and Certification in Aeronautical Information Services (AIS) including training, (b) Cartographic Function Training for the construction and production of Aeronautical maps/charts including collection of Terrain and Obstacle data, and (c) supervision of supply, Delivery, installation and commissioning of AIS Automation System by IT expert in CAAN.**
3. Interested eligible consultants may obtain further information and EOI document free of cost at the AIM Department, Civil Aviation Authority of Nepal (CAAN) during office hours on or before 12:00 PM, 14 November 2019 or visit e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) or visit the CAAN website [www.caanepal.gov.np](http://www.caanepal.gov.np).
4. Consultants may associate with other consultants to enhance their qualifications.
5. Expressions of interest shall be delivered online through e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) or manually to the Civil Aviation Authority of Nepal (CAAN), Babarmahal, Kathmandu on or before 12:00 PM, 14 November 2019.
6. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
7. The EOI will be opened at 14:00 PM on 14 November 2019 at the office of AIM Department, CAAN in the presence of the applicants representatives who chose to attend. Absence of the applicant or their authorized representative, however, shall not obstruct or prevent the opening of the EOI in any way.
8. EOI will be assessed based on Qualification (50%), Experience (40%), and Capacity (10%) of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal.
9. Minimum score to pass the EOI is 60%.
10. The consultant will be selected in accordance with QCBS method specified in the Public Procurement Act and Regulations.
11. AIM Department reserves the right to accept or reject any or all applications, or cancel the entire proceedings without giving any reasons, whatsoever.